

PRABHAKAR PAL AND ASSOCIATES

Chartered Accountants

Flat No. A1, GITA BHAWAN, 75-ROYPUR,
KOLKATA - 700 084
Contact : 6291571434, 9432258686
E-mail : pkpnassociates2021@gmail.com

Memo No. : PKPN/Rec/24-25/067

Dated : 23/10/2024

To
The Secretary
EIRC, ICAI Bhawan
7, Russel Street
Kolkata- 700071

Subject: Filling up of Vacancies for 2 (two) Article Assistants

Attn: Mr. Amit Pal

Sir,

We are reputed, progressive and rapidly growing CA firm located at South Kolkata address: **Flat No. A1 (Ground Floor), Gita Bhawan, 75, Roypur, Kolkata-700084** and are engaged in different domains of professional services.

We are in immediate requirement of **2 (two)** young, dynamic and energetic Article Assistants for our Chartered Accountants Firm namely **PRABHAKAR PAL AND ASSOCIATES (FRN – 332626E)**. The candidates should have basic knowledge in accounting, good communication skill and well-versed in computer operation.

We firmly believe that the exposure and training, the Article Assistants will receive, will build their confidence and help to enhance their career prospects.

The fields of professional services, the firm is engaged are (1) accounts recording in Tally software, (2) accounts finalisation, (3) vouching and verification under Internal Audit assignment, (4) Reports and Returns under GST, (5) Statutory and Tax Audit of Companies and firms (6) Income Tax Return filing and Special Audit under I T Act (7) Forms and compliance under Registrar of Companies requirements (8) TDS Return filing under IT Act (9) Forensic Audit etc.



PP
23/10/2024

Interested candidates may apply through email: pkpn1202@gmail.com and/or contact Sri Rajarshi Pal at +91-89104 46349.

It is requested to please circulate among students through publication in the notice board and through uploading in the appropriate place of ICAI website.

This Notice of Recruitment is valid for **3 months from 01.11.2024 to 31.01.2025**.

Thank you,
With regards



PP
23/10/2024

CA Prabhakar Pal
M. No. 055067